

# Instructions for use:

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Hello! Thanks for choosing to download our itinerary worksheet. For those that are goal and agenda driven this itinerary worksheet is exactly what you need to make your Icelandic vacation a great success! Let's start with the basics:

- 1) Start off each day with the date and the hours that it will be light out in Iceland. Iceland is within the vicinity of the Arctic Circle, and so as the seasons pass and the earth tilts, Iceland will either be daytime for almost 24-hrs at a time or dark for almost 24 hours at a time. You will want to keep track of this when planning.

*Example:* Sunday, February 21 ( Daylight: 9:21 AM - 18:06 PM)

- 2) Next start with your reservations. There are spaces provided to fill in reservations for planes, car rentals, and hotels.
- 3) Fill in each empty line with the activities that you wish to pursue on your trip, we have provide ample room for your descriptions and reservation details, as well as a time for each event. There are two times listed because in Iceland when time is listed it is shown in a 24 hour format. See the example:

*Example:* 2pm ( 14:00 ) Check in at hotel

- 4) Fill out the important numbers in the bottom most section. In an emergency these can save valuable time.
- 5) Share a copy of this Itinerary with a family member or friend. If you lose your passport, or find yourself lost or in trouble, they will have all of you reservations, contact information, etc. to be able to help.

# Itinerary

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Date: \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) Arrive at \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) Iceland Air, Take off (flight # \_\_\_\_\_) (Trip Reservation ID \_\_\_\_\_)

Airline Reference #: \_\_\_\_\_ Airline boarding #: \_\_\_\_\_

\_\_\_\_, \_\_\_\_\_ ( Daylight: \_\_\_\_ AM - \_\_\_\_ PM)

\_\_\_\_ (\_\_\_\_) Arrive in Reykjavik (KEF, Keflavik International Airport)

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) Pick up car (Reservation #: \_\_\_\_\_)

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) Check in at \_\_\_\_\_ (Address: \_\_\_\_\_ Phone # \_\_\_\_\_)

Reservation #: \_\_\_\_\_

Tip: Take a Nap (you will need it)

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Get to sleep by \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_ ( Daylight: \_\_\_\_ AM - \_\_\_\_ PM)

Wake up: \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Get to sleep by \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_ ( Daylight: \_\_\_\_ AM - \_\_\_\_ PM)

Wake up: \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Get to sleep by \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_ ( Daylight: \_\_\_\_ AM - \_\_\_\_ PM)

Wake up: \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Get to sleep by \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_ ( Daylight: \_\_\_\_ AM - \_\_\_\_ PM)

Wake up: \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Get to sleep by \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_ ( Daylight: \_\_\_\_ AM - \_\_\_\_ PM)

Wake up: \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

\_\_\_\_ (\_\_\_\_) Return Car

Arrive at KEF

\_\_\_\_ (\_\_\_\_) Iceland Air, Take off (Flight #\_\_\_\_)

\_\_\_\_ (\_\_\_\_) Arrive Home

Important Numbers:

Booking agency #: \_\_\_\_\_

Car rental #: \_\_\_\_\_

Mom Phone #: \_\_\_\_\_

Dad Phone #: \_\_\_\_\_

\_\_\_\_\_ #: \_\_\_\_\_

**American Embassy**

Laufásvegur 21

101 Reykjavík

Tel: (354) 595 2200

Passport #: \_\_\_\_\_

**Conversions**

\$5us = ~608 krona

50 ° F = 10 °C

\$5us = ~3.75Eur

F=C\*1.8 +32

5km = 3.1 miles

30MPH = 48.2kph

1 km = .62 miles

1lb – 453 grams

10 lbs – 4.53kg

**Phrases**

Please (*Gyer-dhu svo vel.*)

Yes (*Yaw*) No (*Nei*)

Do you speak English? (*Ta-lar-dhu en-sku?*).

Help (*Hyawlp*) Police (*Lurk-rek-la*)

Sick (*vai-kur*)

I need a Dr (*Yeg tha-rf lai-kni*)